



September 1, 2020

To : All TeaM Sual Business Partners

Subject : Revised Procedure in Visiting, Mobilizing and Delivering Goods to Sual Power Station (SPS) During the Quarantine Period

Dear Suppliers, Contractors, and Guests,

On May 18, 2020, TeaM Sual released the Amended Matrix for Delivery of Goods and Suppliers/Contractors Mobilization including Site Visit to SPS.

As TeaM Sual continues to promote and comply with the efforts of the government in preventing further spread of COVID-19, we are releasing a revised protocol prior to entry to SPS. This supersedes the August 27 Revised Procedure for SPS.

Thank you and stay safe!

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TEAM SUAL CORPORATION

TeaM Sual Corporation Mobilization and Delivery Procedure

CLASSIFICATION	REQUIREMENTS								
	TSC Certification to Contractors / Suppliers	Medical Certificate - Rapid Test (obtained from point of origin 3 days prior to visit at TSC)	TSC Self Declaration Form (SDF)	Sual LGU Declaration Form (DF)	Safety Shoes	Safety Hat	Safety Mask	Face / Splash Shield	Boiler Suit
A. Foreign Nationals (including Filipinos that are based outside the Philippines)	Required	Compliance with the requirements of the Omnibus Interim Guidelines for the Quarantine and Testing Procedures and shall secure clearance certificate before being allowed to enter the Station.	Required	Required	Required	Required	Required	Required	If Required by End-User
B. Delivery of Goods									
B.1. Delivery of Goods from within Pangasinan areas	Not Required	Not required	Required	Required	Required	Required	Required	Required	Not Required
B.2. Delivery of Goods (from outside Pangasinan area) Notes: 1: Delivery of goods through Royal Cargo 2: Direct delivery from supplier to Site	Required	Not Required	Required	Required	Required	Required	Required	Required	Not Required
B.3. Delivery of bulk chemicals, fuels and other items that cannot be accommodated at Royal Cargo	Required	Not Required	Required	Required	Required	Required	Required	Required	Not Required
B.4. Delivery of Goods with installation and commissioning from within Pangasinan Areas	Not Required	Not required	Required	Required	Required	Required	Required	Required	If Required
B.5. Delivery of Goods with installation and commissioning from outside Pangasinan Areas	Required	Required	Required	Required	Required	Required	Required	Required	If Required
B.6. Pick-up of items for sample or for repair	Not Required	Not required	Required	Required	Required	Required	Required	Required	If Required
C. Contractors									
C.1. Contractors mobilization from within Pangasinan	Not Required	Not required	Required	Required	Required	Required	Required	Required	If Required by End-User
C.2. Contractors mobilization from Outside Pangasinan	Required	Required	Required	Required	Required	Required	Required	Required	If Required by End-User
C.3. Contractors with existing Long Term Contracts (Local / within Pangasinan)	Not Required	Not required	Required	Required	Required	Required	Required	Required	If Required by End-User
C.4. New contractors, Long Term Contracts	Required	Required	Required	Required	Required	Required	Required	Required	If Required by End-User
D. On-site Product Presentation and Facility / Equipment Inspection									
D.1. Suppliers and contractors from outside of Pangasinan requesting for on-site product presentation (This is being discouraged unless requested by the Station Management; subject to endorsement of HODs for the final approval of the Station Manager)	Required	Required	Required	Required	Required	Required	Required	Required	If Required by End-User
D.2. Suppliers and contractors within Pangasinan requesting for on-site product presentation (This is being discouraged unless requested by the Station Management; subject to endorsement of HODs for the final approval of the Station Manager)	Required	Not Required	Required	Required	Required	Required	Required	Required	If Required by End-User
D.3. Suppliers and Contractors within Pangasinan requesting for facility / equipment inspection (for Outage projects and services requirements that necessitates facility / equipment inspection by the invited contractors) (This is subject to the initial approval of the end-user for endorsement to their concerned HOD; HOD to endorse for final approval of the Station Manager)	Not Required	Not Required	Required	Required	Required	Required	Required	Required	If Required by End-User
D.4. Suppliers and Contractors from outside Pangasinan areas requesting for facility / equipment inspection (for Outage projects and services requirements that necessitates facility / equipment inspection by the invited contractors) (This is subject to the initial approval of the end-user for endorsement to their concerned HOD; HOD to endorse for final approval of the Station Manager)	Required	Required	Required	Required	Required	Required	Required	Required	If Required by End-User